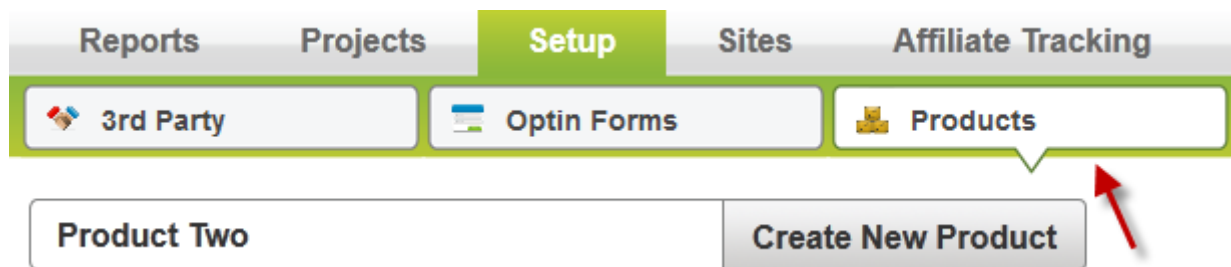


How to Send the Log In Details After Your Customers Opt-in

When your customers opt-in, you can send out the login details automatically generated by FusionHQ. This is how to set this up...

Here's how:

Step 1: Go to "**Setup**" and click on "**Products**". Enter the name and click on "**Create New Product**".



Step 2: If you want to rename the product, enter the new name in "**Product Name**". You have an option to write down the short description or put any code of the product. This is for your reference only. You can leave it blank if you wish. Choose the most suitable "**Category**" from the dropdown element.

General

Product Name	<input type="text" value="Product Two"/>
Description (optional)	<input style="width: 100%; height: 50px;" type="text"/>
Code (optional)	<input type="text" value="0210"/>
Category	<input type="text" value="E-Books"/> ▼

Step 3: In the "During your customer's buying process" section, click "Yes" if the shipping address is required. Else, click on "No".

During your customer's buying process	
Shipping address required?	<input checked="" type="radio"/> Yes <input type="radio"/> No <small>(ie. your product is a DVD, Book, etc...)</small>
Send shipping information to Shipping Company	<input type="radio"/> Yes <input checked="" type="radio"/> No

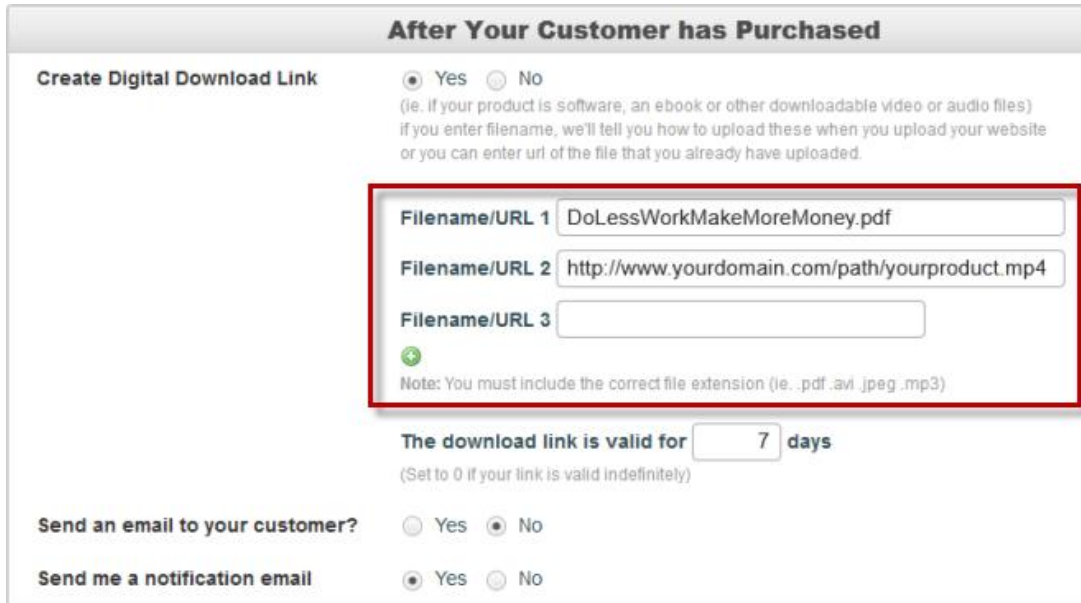
Step 4: If you agree to require the shipping address, then you will be able to choose to "Send shipping information to Shipping Company". Click "Yes" if you wish. Else click "No". If you click "Yes", you need to enter the e-mail address where you want the shipping document to be sent to in "Shipping Company Email". Fill in any number in "Send shipping info every" to specify the exact timing to send out the shipping document.

During your customer's buying process	
Shipping address required?	<input checked="" type="radio"/> Yes <input type="radio"/> No <small>(ie. your product is a DVD, Book, etc...)</small>
Send shipping information to Shipping Company	<input checked="" type="radio"/> Yes <input type="radio"/> No
Shipping Company Email	<input type="text" value="shipping@fusionhq.com"/>
Send shipping info every	<input type="text" value="1"/> Day(s)

Step 5: In the "Create Digital Download Link", if you have any downloadable products that you want to give to your customers, please click "Yes". If you don't have, click "No".

After Your Customer has Purchased	
Create Digital Download Link	<input type="radio"/> Yes <input checked="" type="radio"/> No <small>(ie. if your product is software, an ebook or other downloadable video or audio files) if you enter filename, we'll tell you how to upload these when you upload your website or you can enter url of the file that you already have uploaded.</small>
Send an email to your customer?	<input type="radio"/> Yes <input checked="" type="radio"/> No
Send me a notification email	<input checked="" type="radio"/> Yes <input type="radio"/> No

Step 6: For "Yes" option, you need to enter either the name of your files (**no spaces needed**) with the correct extension (*example: .pdf .avi .jpeg .mp3*) or the url of your uploaded file in the box. You can add more than 100 hundred files in a product. Click the "+" green icon to add more input boxes. In the download link validity section, set the number of days of your download link validity. Set to zero (0) if it is valid indefinitely.




After Your Customer has Purchased

Create Digital Download Link Yes No
(ie. if your product is software, an ebook or other downloadable video or audio files)
if you enter filename, we'll tell you how to upload these when you upload your website
or you can enter url of the file that you already have uploaded.

Filename/URL 1

Filename/URL 2

Filename/URL 3

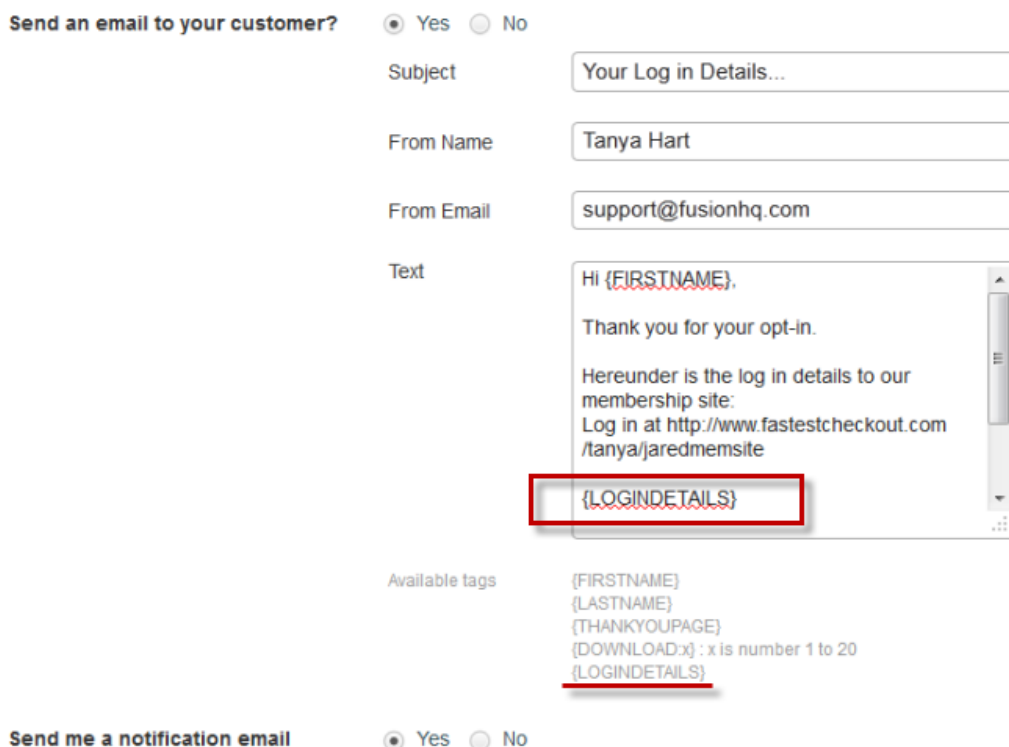
 Note: You must include the correct file extension (ie. .pdf .avi .jpeg .mp3)

The download link is valid for **days**
(Set to 0 if your link is valid indefinitely)

Send an email to your customer? Yes No

Send me a notification email Yes No

Step 7: In the "Send Email to Customer" section, click on "Yes". Then you will be able to write down an email message to your customers. Here, you can use the tag **{LOGINDETAILS}** in the content of the email. Then our system will generate the username & password automatically for your customers.



Send an email to your customer? Yes No

Subject

From Name

From Email

Text


Available tags {FIRSTNAME}
{LASTNAME}
{THANKYOUPAGE}
{DOWNLOAD:x} : x is number 1 to 20
{LOGINDETAILS}

Send me a notification email Yes No

Step 8: The "**Also giveaway product**" is for any bonus products which you want to give to your customers at a time with only one opt-in. Select the products in the list. But if you don't want to give any other products, you can leave it blank.

Also give away these products


(Choose a product(s) to give away as a free bonus to new customers.)

- Dress
- Give Away Product
- January product
-  level 1 product
- level 2 product
- New ClickBank Product
- New Paypal Product
- Paypal in FHQ
- product for clickbank
- Product for Paypal
- product for Rick
- Shipping Cost

Step 9: The "**Add to list**" is used when you want to add your customers to any optin list or mailing list when they buy or get this product. You can add them to several lists at a time. If you don't want to add to any list, please leave it blank.

Add to list

(Automatically adds customers to the contact list.
You can set up a contact list in the "[Optin Forms](#)" tab.)

- 1sc mail
-  7daysubscriber optin
- bdfdbdbfb
- bdfdbdbfb form
- july event
- july event form
- live event optin form
- monthllysubscribers

Step 10: "**Add a customer to membership level**" allows you to give the membership level when your customers purchase or get this product. If no membership levels belong to this product, no need to enable it.

Add a customer to membership level

(You can create and modify the membership level in the "[Membership Levels](#)" tab.)

- Level 2
- Level 1
- cart#2
- cart#1

Step 11: If enable to add your customers to the membership level, you will also have an option to allow them to choose their own log in details or use the Paypal email to log in.

Add a customer to membership level (You can create and modify the membership level in the "Membership Levels" tab.)

Level 2
 Level 1
 cart#2
 cart#1

Can customers enter their login details manually?

Yes (Customer will choose his own email for membership access manually.)
 No (System will automatically add membership using customer's payment email.)

Step 12: "Make a customer an affiliate of your campaign" can be used if you want to make your customers the affiliate person of your campaign immediately after they purchase or own your product. Don't forget to add this product to the affiliate campaign as well so our system can track the sale record correctly.

Make a customer an affiliate of your campaign (You can create and modify your affiliate campaign in the "Campaigns" tab.)

Jared the Bunny (test campaign)
 Katube Jared

Step 13: After that, click "Save" button to save the settings. **No need to create any payment option.**

Step 14: Go to "Setup" and click on "Optin Forms". Enter a name and click on "Create Form" or you can edit an existing form.

Reports Projects **Setup** Sites Affiliate Tracking Autoresponders Domains & Hosting

3rd Party **Optin Forms** Products Coupons Membership Levels

Type in your new form name here

Optin Name	Members	
audiolist	0	<input type="button" value="Manage List"/> <input type="button" value="Edit"/> <input type="button" value="Delete"/>
aweberlist form	0	<input type="button" value="Manage List"/> <input type="button" value="Edit"/> <input type="button" value="Delete"/>
Buyers List	0	<input type="button" value="Manage List"/> <input type="button" value="Edit"/> <input type="button" value="Delete"/>

Step 15: In the "Edit Form" window, you can rename your optin list if you want in the "Name" textbox. Choose the "Autoreponder" from the dropdown menu. You can select any provider but the details will be kept only in your FusionHQ account. Then choose the "List Name/ID" in the dropdown box element.

Edit Form

Name ←

Autoreponder FusionHQ Mailer ←

If you are using a 3rd party Autoreponder, you need to set up a list in your own account first.

List Name/ID july event ←

Step 16: In the "Collect Field" section, you can enable/disable any fields. And in the "Custom" textbox is where you can input your own custom field (ie. phone number, address etc).

Collect field	Enabled Required		
←	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	Email
	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Firstname
	<input type="checkbox"/>	<input type="checkbox"/>	Lastname
	<input type="checkbox"/>	<input type="checkbox"/>	Mobile
	<input type="checkbox"/>	<input type="checkbox"/>	Country
←	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="text" value="Gender"/> (Custom1)
	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="text" value="City Code"/> (Custom2)
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="text"/> (Custom3)

Step 17: At the "Give away these products", select the product which you have just created.

Give away these products

(Choose a product(s) to give away as a free bonus to new customers. You can set up a product in the "Products" tab.)

- Dress
- Give Away Product
- January product
- level 1 product
- level 2 product
- Product for Paypal
- product for Rick
- ← Product Two
- Shipping Cost

Step 18: Next, enable the optin options. You can also add your customers to the other optin lists or the mailing list. Or add them to the membership levels as well as to the affiliate campaign. If you have already set this up in the product, so no need to enable any of them. Then save the settings.

Edit Form

Also add to list
(Automatically adds customers to the contact list.)

- 1sc mail
- bdfdbdbfb
- bdfdbdbfb form
- july event
- july event form

Add a customer to membership level
(You can create and modify the membership level in the "Membership Levels" tab.)

- Level 2
- Level 1
- cart#2
- cart#1

Make a customer an affiliate of your campaign
(You can create and modify your affiliate campaign in the "Campaigns" tab.)

- Jared the Bunny (test campaign)
- Katube Jared

Save Cancel

Step 19: After that, go to "Sites" and click "Sales Funnels". Enter a new funnel name and click "Start New Funnel" if you want to create a new funnel. Else you can just click the "Edit" button of the "Sales Funnels" that you want to create the optin page in.

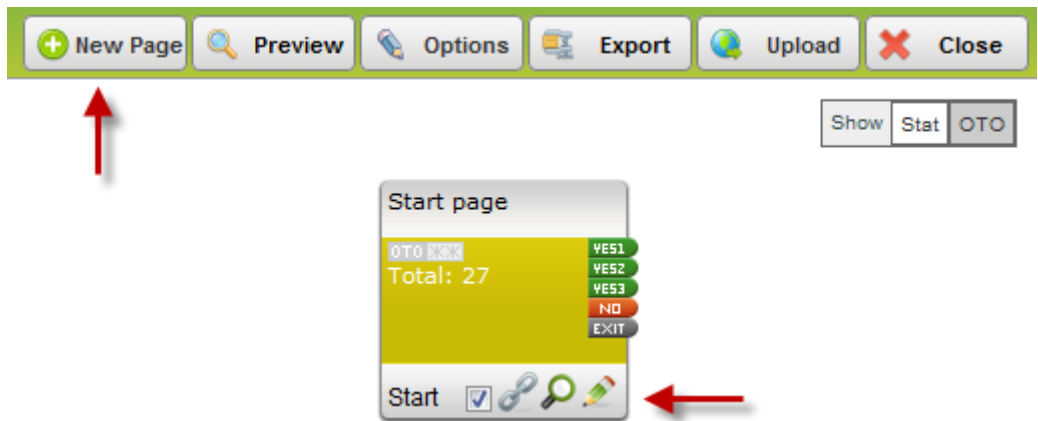
Reports Projects Setup **Sites** Affiliate Tracking Autoresponders Domains & Hosting

Sales Funnels Content Sites Bulk Sites Site Templates

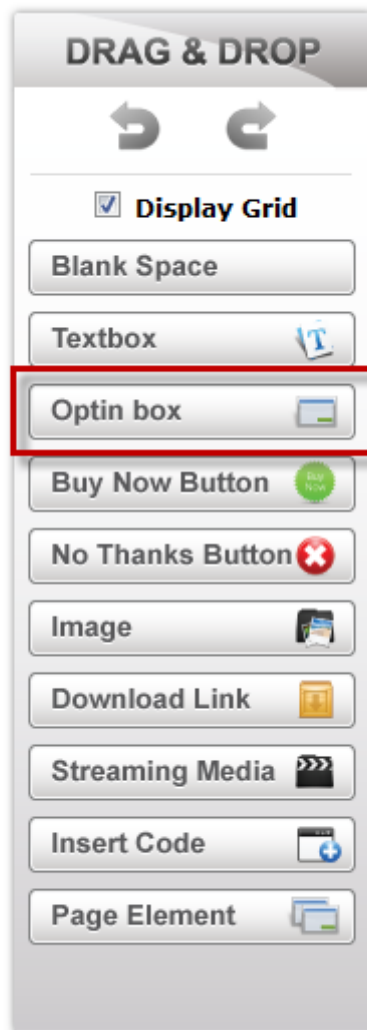
Type in a new funnel name here Start New Funnel

Funnel Name	Views	Sales	
Test Page http://www.yourxlr8er.com/	174	0	Edit Duplicate Delete
tutorial http://www.yourxlr8er.com/tutorial	2	0	Edit Duplicate Delete
MDT Giveaway Funnel http://mymdt.yourxlr8er.com	6	0	Edit Duplicate Delete

Step 20: Once you're in the funnel map, click on **"New"** button if you want to put your optin form in a new page or click the pencil icon of any of your existing pages.



Step 21: Drag the **"Optin Box"** element from the Drag & Drop menu into your page.



Step 22: Choose your "Opt-in" list from the dropdown element. In the "Use Connection", select "YES1", "YES2", or "YES3". This node will be linked/connected to the next page that you want your customers to be redirected to after they have opted in. If you select the optin form of the external mailing provider (ie. Aweber, Getresponse or Mailchimp), you will find the "Use connection" option only.

The screenshot shows a form titled "Element Options" with the following fields:

- Opt-in: new live seminar
- Use connection: YES1 (highlighted with a red arrow)
- Template: [Clean Page] with a "Browse" button
- Button: ./img_optin/fia_r.pl with a "Browse" button

Below the form, there is a section "Add field (** required field)" with two checked items:

- Firstname
- Email**

Step 23: If you select the optin form of FusionHQ mailer, you will find the "Double optin link". This node will be linked/connected to the page that your customers will be redirected to after they have confirmed your list. You can select "YES1", "YES2", or "YES3". It could be the same link/page with the "Use connection" if you want.

The screenshot shows a form titled "Element Options" with the following fields:

- Opt-in: july event form
- Use connection: YES1 (highlighted with a red arrow)
- Double optin link: YES2 (highlighted with a red arrow)
- Template: [Clean Page] with a "Browse" button
- Button: ./img_optin/fia_r.pl with a "Browse" button

Below the form, there is a section "Add field (** required field)" with two checked items:

- Firstname**
- Email**

Step 24: Now select your **"Template"** from the dropdown box or just click **"Browse"**. The preset will show on the right side. Select any template of your choice.

Element Options

Opt-in: july event form

Use connection: YES1

Double optin link: YES2

Template: [Clean Page] **Browse**

Button: ./img_optin/fla_r.pi **Browse**

Add field (** required field)

- Firstname**
- Email**

[Clean Page] Header here
Description here
First Name
Primary Email
Show Me
We do not rent, share or sell your information - No one likes SPAM.

[Pure White] Header here
Description here
First Name
Primary Email
Show Me
We do not rent, share or sell your information - No one likes SPAM.

Step 25: Next, select the button that you are going to use for this optin form by clicking the **"Browse"** button. You have an option to upload your own optin image.

Element Options

Opt-in: july event form

Use connection: YES1

Double optin link: YES2

Template: [Clean Page] **Browse**

Button: ./img_optin/freeins **Browse**

Add field (** required field)

- Firstname**
- Email**

Browse File

Upload: **Browse...** **Upload**

Maximum file size: 100MB

Current directory: ./img_optin

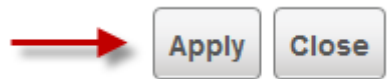
Up level

163 x 56		272 x 87	
180 x 39		398 x 186	

Step 26: And for the "Add Field" part, just tick the box of the field that you want to have in your optin form. You cannot skip the "required field". To add/remove the fields, you need to do it in the "Optin Forms" section.

Step 27: After you have chosen everything, you can also edit the optin form in the editing area. You can change the fonts, colors etc. Click "HTML" if you want to customize coding.

Step 28: Click "Apply" after everything's set and save your page.



Step 29: Then go to the Funnel map and link the "Yes 1" & "Yes 2" according to the "Use Connection" & the "Double optin link" that you have selected.

