

# How to Set Up An Email Account

If you already added a domain to our hosting, you are able to create the e-mail account for that domain. Make sure that you used to upload your website once.

Then follow the instructions below.

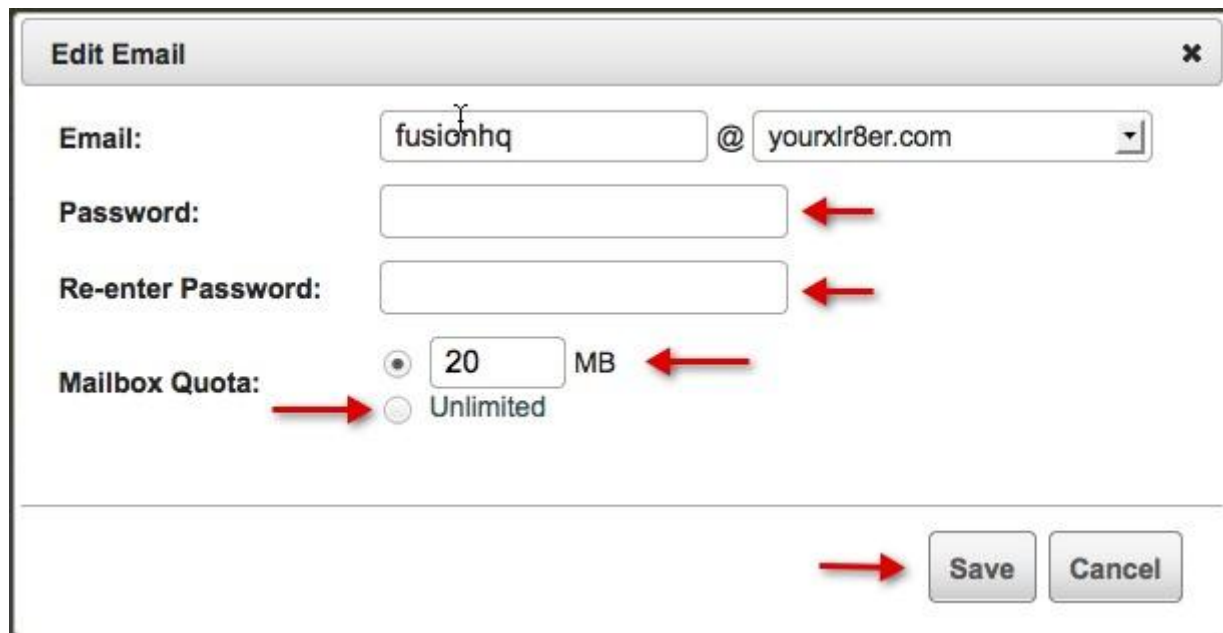
**Step 1:** Go to "Domain & Hosting" tab and click on "Email" section.



**Step 2:** Choose the domain you want to set up an e-mail account.

**Step 3:** Enter email on the textbox provided and click on "Add Email" button.

**Step 4:** You can edit the name of the e-mail you would like to use in "**Email**" box. Or change the domain from the dropdown element. Enter any desired password in "**Password**" & re-enter the password in "**Re-enter Password**". If you want to have a quota for your mailbox then specify the size of the mailbox in "**Mailbox Quota**" textbox. If the mailbox is unlimited, click on "**Unlimited**" tickbox. Once finish, click on "**Save**" button.



The image shows a dialog box titled "Edit Email" with a close button (X) in the top right corner. The dialog contains the following fields and controls:

- Email:** A text box containing "fusionhq" and a dropdown menu showing "@ yourxlr8er.com".
- Password:** An empty text box with a red arrow pointing to it from the right.
- Re-enter Password:** An empty text box with a red arrow pointing to it from the right.
- Mailbox Quota:** A radio button selected next to a text box containing "20" and "MB", with a red arrow pointing to it from the right. Below it is another radio button labeled "Unlimited" with a red arrow pointing to it from the left.
- Buttons:** "Save" and "Cancel" buttons at the bottom right, with a red arrow pointing to the "Save" button from the left.

**Step 5:** You can also set defaults to all your email accounts by clicking the "**Set Default email**" button.

Set default email

**Step 6:** You can specify another email in the "**Forward**" or "**Failure**" textboxes.

**Edit default email** ✕

A default address is required to handle unroutable emails sent to a domain. These are 2 options available:

- **Forward to** - Forward unroutable mails to a specific email address.
- **Failure message** - Bounce unroutable mails, returning a failure message to the sender.

<b>yourxlr8er.com</b>	<input checked="" type="radio"/> Forward to <input type="text" value="youremailhere@xxxx.com"/>
	<input type="radio"/> Failure message <input type="text"/>
<b>jetsy.yourxlr8er.com</b>	<input checked="" type="radio"/> Forward to <input type="text" value="youremailhere@xxxx.com"/>
	<input type="radio"/> Failure message <input type="text"/>
<b>mymdt.yourxlr8er.com</b>	<input checked="" type="radio"/> Forward to <input type="text" value="youremailhere@xxxx.com"/>
	<input type="radio"/> Failure message <input type="text"/>
<b>www2356.onlineexpertreview.com</b>	<input checked="" type="radio"/> Forward to <input type="text" value="youremailhere@xxxx.com"/>
	<input type="radio"/> Failure message <input type="text"/>

