

How to Setup Your Authorize.Net Account

Set up you Authorize.net account correctly so it will work well with FusionHQ payment system.

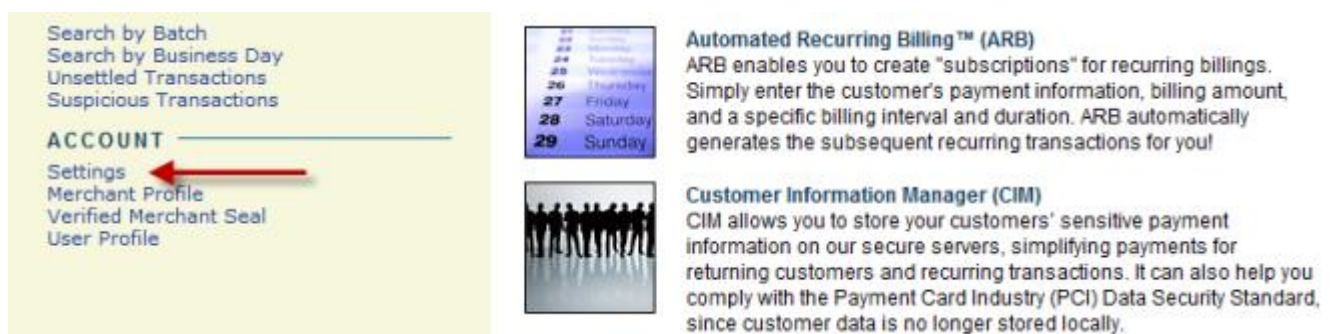
Here's how.

Step 1: Login to your "Authorize.Net" account at <https://account.authorize.net/>



The screenshot shows the Authorize.Net login page. At the top left is the Authorize.Net logo with the tagline "a CyberSource solution". Below the logo is a dark blue banner. To the right of the banner is a blurred image of a credit card. Below the banner is a promotional box for the "Free Authorize.Net Verified Merchant Seal" with a list of benefits: "Boost customer confidence in your e-commerce site", "Reduce shopping cart abandonment", and "Potentially increase sales". To the right of this box is a "Please Log In!" section with input fields for "Login ID:" and "Password:", a "Log In" button, and links for "Forgot Your Password?" and "Forgot Your Login ID?".

Step 2: Go to "Settings" - you'll find this on the left column of the page inside the "Account" section.



The screenshot shows the Authorize.Net account settings page. On the left is a navigation menu with the following items: "Search by Batch", "Search by Business Day", "Unsettled Transactions", "Suspicious Transactions", "ACCOUNT", "Settings" (highlighted with a red arrow), "Merchant Profile", "Verified Merchant Seal", and "User Profile". To the right of the menu are two sections: "Automated Recurring Billing™ (ARB)" and "Customer Information Manager (CIM)".

Automated Recurring Billing™ (ARB)
ARB enables you to create "subscriptions" for recurring billings. Simply enter the customer's payment information, billing amount, and a specific billing interval and duration. ARB automatically generates the subsequent recurring transactions for you!

Customer Information Manager (CIM)
CIM allows you to store your customers' sensitive payment information on our secure servers, simplifying payments for returning customers and recurring transactions. It can also help you comply with the Payment Card Industry (PCI) Data Security Standard, since customer data is no longer stored locally.

Step 3: Click "API Login ID and Transaction Key" inside "Security Settings".

Security Settings

Basic Fraud Settings

- [Card Code Verification](#)
- [Daily Velocity](#)

Address Verification Service

- [Cardholder Authentication](#)

General Security Settings

- [Test Mode](#)
- [Password-Required Mode](#)
- [Enable WebLink Connection Method](#)
- [Transaction Details API](#)

- [MD5-Hash](#)
- [File Upload Capabilities](#)
- [API Login ID and Transaction Key](#) ←
- [Mobile Device Management](#)

Step 4: Enter the "Secret Answer" and click "Submit" to save changes.

Create New Transaction Key

* Required Fields

You may obtain a new Transaction Key as often as you wish by providing your Secret Answer. You may choose to disable the old one immediately by checking the Disable Old Transaction Key(s) option. If you do not immediately disable the old value, it will automatically expire in 24 hours.

Secret Question: Where did you go to elementary school?

Secret Answer: *

Disable Old Transaction Key(s)

Step 5: Go to "Settings" again.

Home Tools Reports Search Account

Settings ←

Merchant Profile

Verified Merchant Seal

User Profile

API Login ID and Transaction Key [Help](#)

Your API Login ID and Transaction Key are unique pieces of information specifically associated with your payment gateway account. However, the API login ID and Transaction Key are NOT used for logging into the Merchant Interface. These two values are only required when setting up an Internet connection between your e-commerce Web site and the payment gateway. They are used by the payment gateway to authenticate that you are authorized to submit Web site transactions.


Step 6: Click "Silent Post URL" inside "Transaction Format Settings".

Transaction Format Settings

Transaction Submission Settings

[Virtual Terminal](#) [Upload Transaction File Format](#)
[Payment Form](#) [Partial Authorization](#)

Transaction Response Settings

[Transaction Version](#) [Receipt Page](#)
[Response/Receipt URLs](#) [Relay Response](#)
[Silent Post URL](#)  [Direct Response](#)
[Email Receipt](#) [FDS Customer Response](#)

Step 7: Fill in the following url in the "URL" box:

<https://www.fusionhq.com/index.php?act=payredirect&todo=sp>

Submit the changes.


Silent Post URL

[Help](#)

If you would like the Payment Gateway to send a response to an additional URL, please enter that value as a Silent Post URL in the box below. You may specify only one value. No validation will be performed against the Silent Post URL. This value is not required in order to process transactions.


To edit the Silent Post URL, modify the existing text in the URL text box and click "Submit". To delete this value, delete the existing text from the text box and click "Submit".

For more information on how these URLs are used, please refer to [Reference & User Guides](#).

URL 

Step 8: Go to "Settings" on the left side of the page.

Home Tools Reports Search Account

Settings 
Merchant Profile
Verified Merchant Seal
User Profile

Silent Post URL

[Help](#)

If you would like the Payment Gateway to send a response to an additional URL, please enter that value as a Silent Post URL in the box below. You may specify only one value. No validation will be performed against the Silent Post URL. This value is not required in order to process transactions.

To edit the Silent Post URL, modify the existing text in the URL text box and click "Submit". To delete this value, delete the existing text from the text box and click "Submit".

Step 9: Click "Test Mode" inside "Security Settings".

Security Settings

Basic Fraud Settings

[Card Code Verification](#) [Address Verification Service](#)
[Daily Velocity](#) [Cardholder Authentication](#)

General Security Settings

[Test Mode](#) ← [MD5-Hash](#)
[Password-Required Mode](#) [File Upload Capabilities](#)
[Enable WebLink Connection Method](#) [API Login ID and Transaction Key](#)
[Transaction Details API](#) [Mobile Device Management](#)

Step 10: Turn off the "Test Mode" by clicking "Turn Test OFF".

Test Mode [Help](#)

Test Mode allows you to submit test transactions to the payment gateway. Transactions that are submitted while Test Mode is ON are NOT actually processed. To place your account in Test Mode, click "Turn Test ON." To turn Test Mode OFF in order to process live transactions, click "Turn Test OFF." For more information on how to use Test Mode, please refer to [Reference & User Guides](#).


Note: Transactions that are submitted for capture or void via the Unsettled Transactions menu while your account is in Test Mode are also NOT actually processed. Please be sure to verify that Test Mode is OFF when you wish to submit real transactions.


This account is currently in TEST MODE.


←

Step 11: If you want to create recurring billing for your product, you need to have the "Automated Recurring Billing (ARB)" feature in your "Authorize.Net" account. Please contact "Authorize.Net" if you don't have this feature.

PRODUCTS & SERVICES

 **eCheck.Net®**
Offer your customers an additional payment option. eCheck.Net enables you to accept and process electronic check payments directly from your website, Virtual Terminal or Batch Upload.

 **Automated Recurring Billing™ (ARB)** ←
ARB enables you to create "subscriptions" for recurring billings. Simply enter the customer's payment information, billing amount, and a specific billing interval and duration. ARB automatically generates the subsequent recurring transactions for you!

 **Customer Information Manager (CIM)**
CIM allows you to store your customers' sensitive payment information on our secure servers, simplifying payments for returning customers and recurring transactions. It can also help you comply with the Payment Card Industry (PCI) Data Security Standard, since customer data is no longer stored locally.